



Access Policy to Research Infrastructure and Related Services

1. Transparency of the Access Policy to Research Infrastructure and Related Services

The Research Infrastructures of the National Institute for Research & Development in Chemistry and Petrochemistry - ICECHIM Bucharest operates under the principles of transparency, excellence, non-discrimination, scientific integrity, equal opportunities, open science, and responsible research and innovation.

Access to the infrastructure and related services is granted irrespective of nationality, gender, institutional affiliation, geographic location, or sector of activity, subject to technical feasibility, available capacity, compliance with safety regulations, ethical requirements, and applicable legal provisions.

This Access Policy is publicly available and applies equally to all users and organizations seeking access to the research infrastructure and related services.

For any other queries, please contact us directly, at office@icechim.ro.

2. Access Provision

The institute provides access to the research infrastructures for:

- Fundamental and applied research activities;
- Experimental development and innovation projects;
- Collaborative national and international research projects;
- Technology transfer and knowledge exchange activities;
- Analytical and testing services;
- Training and educational activities;



- Capacity building and professional development;
- Demonstration and proof-of-concept activities.

Access may be provided through collaborative research, contract research, service provision, or educational activities.

3. User Community

The infrastructure is accessible to a broad range of users, including:

- Researchers from universities and research organizations;
- National and international research consortia;
- Public authorities and governmental institutions;
- Small and medium-sized enterprises (SMEs);
- Industrial companies;
- Non-governmental organizations;
- Students, doctoral candidates, and postdoctoral researchers;
- Other stakeholders interested in research, innovation, and technology transfer.

4. Type of Access

Access may be granted to:

- Analytical services;
- Sample preparation and processing;
- Execution of experiments and testing activities;
- Technical and scientific consultancy;
- Data and research results generated through contracted services;
- Training and educational activities;
- Scientific expertise and methodological support;



- Collaborative research activities.

Direct access to equipment by external users may be granted where technically feasible and compatible with safety requirements. In most cases, access is provided through qualified infrastructure personnel (indirect access).

5. Access Modes

The infrastructure provides the following access modes:

Excellence-Driven Access

Access granted for scientific research activities, collaborative projects, academic partnerships, and publicly funded research initiatives. Requests are evaluated based on scientific merit, technical feasibility, available capacity, and expected impact.

Market-Driven Access

Access granted through contractual arrangements for industrial users, consultancy, testing, analytical services, technology validation, and innovation support activities.

Educational and Training Access

Access provided for student training, internships, doctoral studies, workshops, professional courses, and capacity-building activities.

6. Access Unit

Access may be provided through one or more of the following units:

- Individual services;
- Experimental campaigns;
- Processing or analysis sessions;
- Project-based access;
- Training modules;



- Research collaborations;
- Contractual service packages.

The access unit is determined according to the nature and complexity of the requested activity.

7. Conditions for Access, Processes and Interactions Involved in the Access

Access requests shall be submitted by e-mail (office@icechim.ro).

The request should include:

- Applicant identification details;
- Description of the proposed activity;
- Requested services and/or infrastructure;
- Estimated duration;
- Technical requirements;
- Expected outcomes.

The evaluation process includes:

- Verification of technical feasibility;
- Assessment of infrastructure availability;
- Compliance with safety and environmental regulations;
- Assessment of ethical and legal requirements;
- Identification of potential conflicts with existing activities.

The final decision regarding access is taken by the infrastructure management based on scientific, technical, operational, and legal considerations.



Applicants will be informed regarding the outcome of the evaluation process within a reasonable timeframe.

8. Costs and Possible Fees for Access

Access may be provided free of charge within collaborative research activities or publicly funded projects, subject to available resources.

For contract research, analytical services, testing activities, consultancy, and industrial access, fees may apply.

The applicable costs are established based on:

- Type of service;
- Equipment and infrastructure usage;
- Personnel involvement;
- Consumables;
- Duration and complexity of activities.

Detailed quotations are provided upon request.

9. Support Measures Facilitating Access

To facilitate access, the infrastructure provides:

- Scientific and technical consultancy;
- Assistance in experimental design;
- Methodological support;
- Training on infrastructure capabilities;
- Support for collaborative project development;
- Support for proposal preparation in national and international funding programmes;



- Assistance in data interpretation and reporting.

Particular attention is given to early-career researchers, SMEs, and first-time users.

10. Education and Training

The infrastructure actively supports education and training through:

- Hands-on laboratory training;
- Internships and placements;
- Bachelor, Master and PhD student support;
- Technical workshops and seminars;
- Specialized courses;
- Summer schools and training events;
- Mentoring and capacity-building activities.

Training activities are organized independently or in collaboration with academic, industrial, and public-sector partners.

11. Intellectual Property Rights and Confidentiality

The infrastructure respects intellectual property rights, confidentiality obligations, and commercial sensitivity requirements.

Ownership of results generated through the use of the infrastructure shall be governed by the applicable contractual agreements, project regulations, and national and European legislation.

Confidential information disclosed during collaborative activities or service provision shall be protected accordingly.

Industrial users may benefit from specific confidentiality agreements and non-disclosure arrangements where necessary.



12. Data Management and Open Science

The infrastructure supports the principles of Open Science and responsible research data management.

Whenever possible and compatible with legal, ethical, confidentiality, security, and intellectual property requirements, research data generated through the infrastructure should follow the FAIR principles:

- Findable;
- Accessible;
- Interoperable;
- Reusable.

Users are encouraged to adopt good data management practices and to deposit research outputs in recognized repositories whenever appropriate.

13. Acknowledgement Policy

Users are requested to acknowledge the National Institute for Research & Development in Chemistry and Petrochemistry – ICECHIM Bucharest in publications, reports, presentations, patents, and other dissemination materials resulting from the use of the infrastructure.

Where scientific contributions from infrastructure personnel justify authorship according to internationally accepted standards, co-authorship arrangements may be agreed upon by the involved parties.

14. Health, Safety and Environmental Requirements

All users shall comply with the applicable regulations concerning:

- Occupational health and safety;
- Laboratory safety;



- Environmental protection;
- Good laboratory practice;
- Biosafety and chemical safety requirements;
- Waste management procedures.

The infrastructure reserves the right to deny or suspend access in cases where safety requirements are not met.

15. Feedback, Complaints and Continuous Improvement

Users are encouraged to provide feedback regarding the quality of services, accessibility, infrastructure performance, and user experience.

Suggestions, complaints, and improvement proposals may be submitted to the infrastructure management team and will be periodically reviewed as part of the continuous improvement process.

16. Limitations

Access may be restricted or denied in cases involving:

- Protection of intellectual property rights;
- Confidentiality obligations;
- Commercial sensitivity;
- Ethical concerns;
- National security considerations;
- Health, safety, or environmental risks;
- Legal or regulatory restrictions;
- Insufficient infrastructure availability or capacity.



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Any limitations shall be applied in a transparent, proportionate, and non-discriminatory manner.

17. Alignment with European Research Infrastructure Principles

This Access Policy is aligned with the principles and recommendations promoted by ESFRI, EOSC, Horizon Europe, Open Science policies, FAIR data principles, and the European Charter for Access to Research Infrastructures.

The National Institute for Research & Development in Chemistry and Petrochemistry - ICECHIM Bucharest is committed to ensuring open, transparent, merit-based, and efficient access to its research infrastructure and related services, while maximizing scientific excellence, innovation, technology transfer, and societal impact.

General Manager

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